



Continuing Care Community
875 Montour Blvd.
Danville, PA 17821

Maria Joseph Continuing Care Community is an equal opportunity employer and in accordance with prevailing federal and state law does not discriminate on grounds of race, color, religious creed, ancestry, sex, age (40 or above), national origin, or non-job related disability.

PRE-EMPLOYMENT APPLICATION

Please Check One:

Emmanuel Nursing Center Maria Joseph Manor Nazareth Memory Center Meadows

(Please Print)

Name: _____ Date _____
(Last, First, Middle)

Address _____

Telephone No(s) _____ Cell Phone _____

Have you been a resident of Pennsylvania continuously for the past two (2) years? () Yes () No
If No, please list your previous address(es) for the past five years.

Address _____

Address _____

Address _____

Are your previous employment records under any other name(s)? () Yes () No

If Yes, list name(s) _____

State date of birth if under eighteen (18) years of age: (month/day/year) _____

Position applied for: _____

Available: () Full Time Shift Desired: () Days
() Part Time () Evenings
() Flex () Nights
() Per Diem Limited Notice

If application is considered favorable, when can you begin? _____

How did you hear about the job? _____

EDUCATION

NAME & ADDRESS OF LATEST SCHOOLS ATTENDED	NUMBER OF YEARS	DEGREE/COURSE OF STUDY	DID YOU GRADUATE?

PROFESSIONAL REFERENCES

(Non-Relatives)

NAME & OCCUPATION	ADDRESS	TELEPHONE #	# OF YRS KNOWN

FORMER EMPLOYMENT

(List most recent place of employment first)

PLACE OF EMPLOYMENT & TELEPHONE #	PERSON TO CONTACT FOR REFERENCE	DATES OF EMPLOYMENT	JOB TITEL/DUTIES	SALARY OR WAGE	REASON FOR LEAVING

May we contact the professional references and employers listed above? ()Yes ()No

If No, indicate which employer(s) and reason(s) you do not wish to have them contacted:

Have you ever been convicted of a crime or dismissed from employment due to abuse of clients or residents; or any of the offenses listed in the Older Adults Protective Services Act (see page 4)?

()Yes ()No

If Yes, please explain: _____

The facts set forth above in my application for employment are true and complete. I have made no omissions or distortions of information on this application.

I understand that, if employed, false statements on this application shall be considered sufficient cause for dismissal; and that either Maria Joseph Continuing Care Community or I the employee may terminate my employment with Maria Joseph Continuing Care Community at any time for any reason. I also understand that employment in the position for which I have applied is contingent upon completion of an acceptable criminal record check. Maria Joseph Continuing Care Community is hereby authorized to make any investigation on my personal history, including any criminal record, financial and credit record through any credit agencies or bureaus of your choice.

I voluntarily and knowingly authorize any present or past employer or supervisor; college or university or other institution of learning; administrator; law enforcement agency, state agency, federal agency; finance bureau /office; credit bureau; collection agency; private business; military branch or the National personnel Records Center; personal reference; and/or other persons to give records or information they may have concerning my criminal history, motor vehicle driving history, earnings history, credit history, character, and employment records or any other information requested to Maria Joseph Continuing Care Community. I voluntarily and knowingly unconditionally release any named or unnamed informant from any and all liability resulting from the furnishing of this information. A photo stated or faxed copy of this authorization shall be as valid as the original.

According to the Fair Credit Reporting Act, I am entitled to know if employment is denied because of information obtained from/by a prospective employer from a consumer-reporting agency. If so, I will be advised and be given the name of the agency or source of information.

I further understand that, if I am hired, the first three months of my employment will be introductory, and that I must satisfactorily complete a three-month period of introductory employment. Maria Joseph Continuing Care Community, in its discretion, may terminate my employment at anytime during or following this introductory period.

I also understand that the use of alcohol and illegal drugs is prohibited during employment. Maria Joseph Continuing Care Community policy requires that I am willing to submit to alcohol/drug testing to detect the use of alcohol or illegal drugs prior to or during employment.

I understand that I am required to submit to a criminal history record with my application. Conviction of one or more of the crimes listed in the Older Adults Protective Services Act (see Attached) will result in a denial or termination of my employment. I swear and affirm that I am not disqualified from employment by reason of this Act.

Applicant Signature

Date

CRIMINAL RECORD INFORMATION AND STATEMENT

The following crimes have been identified in the Older Adults Protective Services Act as Crimes which disqualify an applicant or employee from employment. If an applicant's or employee's criminal history records information indicates that the applicant or employee has been convicted of any of the following offenses, he or she is ineligible for employment:

1. An offense designated as a felony under the act of April 14, 1972 (P.L.233, No. 64), known as The Controlled Substance, Drug, Device and Cosmetic Act.
2. An offense under one or more of the following provisions of 18 Pa.C.S. (relating to crimes and offenses):
 - Chapter 25 (relating to criminal homicide)
 - Section 2702 (relating to aggravated assault)
 - Section 2901 (relating to kidnapping)
 - Section 2902 (relating to unlawful restraint)
 - Section 3121 (relating to rape)
 - Section 3122.1 (relating to statutory sexual assault)
 - Section 3123 (relating to involuntary deviate sexual intercourse)
 - Section 3124.1 (relating to sexual assault)
 - Section 3125 (relating to aggravated indecent assault)
 - Section 3126 (relating to indecent assault)
 - Section 3127 (relating to indecent exposure)
 - Section 3301 (relating to arson and related offenses)
 - Section 3502 (relating to burglary)
 - Section 3701 (relating to robbery)

A felony offense under Chapter 39 (relating to theft and related offenses) or two or more misdemeanors under Chapter 39

- Section 4101 (relating to forgery)
- Section 4114 (relating to securing execution of documents by deception)
- Section 4302 (relating to incest)
- Section 4303 (relating to concealing death of child)
- Section 4304 (relating to endangering welfare of children)
- Section 4305 (relating to dealing in infant children)
- Section 4952 (relating to intimidation of witnesses or victims)
- Section 4953 (relating to retaliation against witness or victim)

A felony offense under section 5902(b) (relating to prostitution and related offenses)

- Section 5903 (c) or (d) (relating to obscene and other sexual materials and performances)
- Section 6301 (relating to corruption of minors)
- Section 6312 (relating to sexual abuse of children)

(3) A Federal or out-of-State offense similar in nature to those crimes listed in paragraphs (1) and (2).